

TERMS AND CONDITIONS

These conditions determine the contractual relationship between the Client and the Cultural Association named “Umbria in Tour”.

PREMISE: TRAVEL CONTRACTS AND RESPONSIBILITY

Clients who accept a contract for travel agree to be regulated by Legislation No. 111, dated at 17/04/1995, as ratified and executed by the executive EEC 90/134 and, in particular, by the International Convention relevant to a contract of travel (CCV) signed in Brussels on the 20/04/1970. The responsibility of the Travel Organizer cannot, in any case, exceed the limits provided for from the law cited.

1 - RESERVATIONS

It is possible to implement reservation requests by means of an email message to the address: info@umbriaintour.it. Following receipt of an email reservation request by the Operator, the Client will then receive verification from the Operator by return email to the appropriate electronic address, attesting to the commitment for a future reservation and the relevant confirmation of the selected tour or service, as well as the **Payment Form** for Umbria in Tour. The reservation will be effective on receipt by Umbria in Tour of the final payment. Once the final payment has been made, the Client will then receive the final Travel Documents.

2 – TERMS OF PAYMENT

As soon as confirmation of the reservation has been received, the Client should immediately forward to the Cultural Association “Umbria in Tour”, according to the method of payment agreed upon, a deposit equal to 25% of the total amount, together with the one-off booking fee that applies to each travel reservation. The balance of payment for the total reservation should be made, within the absolute deadline of 30 calendar days prior to the commencement date of the contracted services. For reservations made with less than 30 days remaining to the date of departure, payment should be made in full, at the time of confirmation of the reservation. Where payment is made by direct bank transfer a statement from the bank must also be sent by fax to +39 0763 340392 that testifies to that payment. In all cases clients must send a signed **Payment Form** by fax to +39 0763 340392. Once all payments and/or documentation of payment have been received and cleared, Cultural Association “Umbria in Tour” will forward all the relevant Travel Documents to the Client

3 – BOOKING FEE

Cultural Association “Umbria in Tour”, requires a one-off, per person association quote of € 25,00 and booking fee of € 15,00. For groups, this booking fee may vary at the discretion of the Cultural Association “Umbria in Tour”. The booking fee excludes travel and luggage insurances. These insurances are considered the responsibility of the Client who should arrange their own personal insurances before arriving in Italy.

4 – CANCELLATION BY THE CLIENT

4.a Cancellation penalties

If a Client withdraws from a contract prior to the beginning of the reserved travel or tour, the Association quote and the Booking Fee plus any individual expenditures already paid out will be debited and the following penalties will also apply (percentages are calculated from the total costs):

25% of the total cost if cancelled 25 calendar days before the scheduled departure/commencement date

35% of the total cost if cancelled 15 calendar days before the scheduled departure/commencement date

50% of the total cost if cancelled 10 calendar days before the scheduled departure/commencement date

75% of the total cost if cancelled 7 calendar days before the scheduled departure/commencement date

100% of the total cost if cancelled at any time after the scheduled departure/commencement date.

Note: no reimbursement will be made if the Client decides, for any reason, to reject or interrupt any part of the scheduled travel or tour already begun nor for any modification to the agreed terms of travel and/or reserved bookings.

In the case of pre constituted groups, such sums will be agreed to at the time of signing the contract.

Where any reimbursement is due it will be paid by direct deposit to the Client's nominated bank account with the Client being liable for any accompanying bank charges.

5 – CANCELLATIONS WITHOUT PENALTIES

The Cultural Association “Umbria in Tour”, will be able to cancel the scheduled travel at any time according to Art. 10 of Legislation No. 1084 of 21/12/1977, concerning the International Convention Relevant to the Contract of Travel, without obligation to return any of the sums paid. Equally, it can cancel the journey without compensation when the minimum number of travellers has not been reached, up to at least 15 days before the due date of departure. The Client will be able to withdraw from the contract of travel without penalty in cases where there is an increase of more than 10% in costs, or where changes to the expected category of hotel proposes an inferior category.

In such cases, the Client is bound to communicate an understanding in writing sent either by registered mail, or faxed to +39 0763 340392, of the modifications or an intention to withdraw from the contract within 2 working days of receiving a communication of an alteration to the travel arrangements

6 – UNEXPECTED STRIKES, WARS, UPRISINGS, NATURAL DISASTERS

These events constitute an “Act of God” therefore additional expenses arising from such events will not be attributable to Cultural Association “Umbria in Tour”, and will not, therefore be reimbursed

7 – PROGRAMME VARIATIONS

Where it is deemed necessary, Cultural Association “Umbria in Tour”, retains the right to alter or modify the travel arrangements or to replace the expected accommodation with other accommodation of the same rating and with the same features.

8 – PERSONAL INFORMATION

All personal information acquired as part of the booking process will remain confidential according to Legislation 196/2003. In the sense that and according to the intent of DLGS 196/2003, the information is used for mutual benefit and that the actual personal information will be treated singularly and exclusively for purposes related to the implementation and fulfillment of the contract or, as an obligation in observance of the law and, therein, includes full implementation of all security measures. The information will be recorded manually and with electronic tools, preserved only for the duration expected by law and then destroyed in accordance with a document programme that conforms to the security regulations of D.L. No. 196/2003, being the "Code for protection of personal information".

9 - INSURANCES

Foreign citizens are strongly advised to contract special insurance prior to departure against costs incurred for cancellation of travel arrangements or tour cancellations, illness, accidents, and loss of or damage to luggage.

10 – PLACE OF JURISDICTION

Any disputes over reservations and leasing agreements will be conducted by the court of jurisdiction in Orvieto.